

Questions asked in the Online meeting for Research Supervisors

Ph.D. Registration (including re-registration, cancellation of Ph.D registration, Title Change, Centre change, Guide Change, PQE Exemption, Appointment of VC Nominee in RAC, Co-guide Induction, Extension, Conversion)

1. **During PhD registrations, can the joining memo be issued on the next day of the RAC meeting?**

Ans: Yes.

2. **Will there be a provision from the university to intimate scholars whose period and extension are over, indicating their period is over and registration is cancelled ? Otherwise it doesn't happen.**

Ans: No, there are no such provisions as of now.

3. **In the case of one year back, what is the procedure for a research scholar?**

Ans: Question is not clear.

4. **If the guide goes to another college or university is it necessary for the scholar to re-register in that respective university or research center of the guide?**

Ans: No.

5. **Please provide the latest details regarding the co guide option.**

Ans: Refer Clause 5.9 Research Regulations 2023

“In the case of a teacher being transferred among colleges under Govt./ Corporate/ same management, affiliated to the University and if that college is not a recognised research centre, the recognition of the teacher as a research guide at the research centre shall be continued for the existing candidates. In the case of research scholars, who have registered under a supervising teacher, who has retired from service/transferred from the centre of research, the Principal of the college or Head of the institute should monitor the attendance and course work of the research scholar. In such cases, Joint-Guides need to be appointed only in case the supervising teacher and the research scholar decide that there is a need for an additional academic expert to guide the scholar in the specific area of his/her Ph.D. work. The weightage for joint guidance will be equally divided among the guides. The recommendation of the Research Advisory Committee should be obtained

for appointing a Joint Supervisor. The Joint supervisor can be from outside the jurisdiction of the University of Calicut and also from outside India. Only a willingness letter from the proposed co-guide is necessary for obtaining approval from RAC”.

6. If a scholar is admitted one year before the retirement of the research supervisor. Whether a co-guide is needed or not?

Ans: Not needed.

7. Who is the authority to mark attendance, casual leave, duty leave etc in the attendance register of scholars?

Ans: The Guide. If the guide is not a faculty of the research centre, the HOD of the institution or the Principal of the research centre will monitor the attendance and progress of the candidate. The HoD/HoI of the RRC shall maintain the attendance and leave registers of all the research scholars.

8. Leave related clarification. Please tell me about the leaves that can be availed by full time and part time research scholars who are not getting any type of fellowship.

Ans: 1) During the period of research, a full-time scholar can avail (Duty Leave) from his/her centre, for data collection/ analytical study/consultation with external experts. The candidate shall submit the progress report, under such cases of Duty leave (if more than 31 days) from the center, immediately after joining back the institution.

2) The Vice Chancellor shall grant Duty Leave upon recommendation of the DC for pursuing sandwich programmes (part of research conducted abroad).

3) Maximum period of Leave (fragments or continuously on solid reasons) during the whole period of research shall be one month (31 days) with fellowship, beyond which, two more months shall be granted without fellowship.

4) All kinds of leaves (duty/casual/medical) to the Research Scholar may be granted by the Head of the Department/Head of RRC (Minimum 15 days), Registrar/DoR (up to one month) or Vice Chancellor (beyond one month). All kinds of leave shall be duly recommended by the Research Guide and forwarded by the Head of Departments (in case of research centres in affiliated colleges).

5) Maternity/Paternity leave shall be granted by the HoD/HoI of RRC concerned to the Scholar; as per rules in vogue, with intimation to the DoR. This kind of leave can be availed once during the entire period of research.

6) Part-time research scholars should have a minimum attendance of 60 days per year with a minimum of 3 days/month including holidays.

7) Besides the holidays prescribed by the University, casual leave not exceeding 20 days per year may be granted to the Scholars. No single period of casual leave shall exceed 15 days including holidays.

- 9. As of now the maximum period for completion and submission of the thesis is 6 years for both part-time and full-time candidates. Is it possible to extend the period of submission for part-time researchers considering the fact they are working?**

Ans: The Vice Chancellor may give an extension by one more year in exceptional circumstances for the completion of the research work and submission of thesis.

- 10. Please give the procedures for terminating a Research Scholar if he/she is doing any malpractice during research.**

Ans: Refer Clause 7.3 Research Regulations 2023

“In case the progress of the research scholar is unsatisfactory, the Research Advisory Committee shall record the reasons for the same and suggest corrective measures. If the research scholar fails to implement these corrective measures, the Research Advisory Committee may recommend to the Director of Research, University of Calicut, with specific reasons for cancellation of the registration of the research scholar”.

- 11. Does the research guide select students on merit basis or rotation basis?**

Ans: As per the reservation roster chart.

- 12. Is there any provision for Co-PI from other than Calicut University?**

Ans: Co-PI can be nominated from any institution.

- 13. A request that the University should consider granting part time Ph. D registration to the eligible administrative staff of the colleges.**

Ans: Noted

- 14. Can self-financing teachers who have cleared UGC be taken under anytime category as seen in the order that came in 2018?**

Ans: No

- 15. What are the procedures for changing the PhD topic by a research fellow, if necessary. Is RAC approval before final submission enough for thesis submission?**

Ans: The recommendation by the Research Advisory Committee shall be considered as the actual title of the thesis of the scholar. The HoD/HoI shall forward the printed copy of the minutes of the Research Advisory Committee, with the seal and countersignature, furnishing the title approved by the Research Advisory Committee to the Directorate of

Research for further proceedings. The Directorate of Research will not issue orders/memos regarding the title change.

16. What is the composition of RAC, it is not mentioned in 2016 guidelines.

Ans: Refer Clause 7.1 Research Regulations 2016 with Amendments Incorporated.

“The committee shall consist of:

a) Admission at University Departments.

1) HOD (Chairman)

2) Dean of the Faculty

3) Three subject Experts (Two from Department, nominated by the Department Council; and another from outside to be nominated by the Vice-Chancellor)

4) Supervising teacher of the concerned research scholar.

b) Admission at Research Centres at Colleges

1) Principal (Chairman)

2) Three experts (one Faculty member from the University Department /and two senior research guides from the College, to be nominated by the Principal). If there are no University departments for a particular discipline, one faculty member from outside, will be nominated.

3) One person nominated by the Vice-Chancellor

4) Supervising teacher of the research scholar concerned.

5) Head of the Department, if he/she has Ph.D.

c) Admission at Recognized Research Institutions

1) Director (Chairman)

2) Dean of the concerned Faculty concerned.

3) One Head of the University Department, nominated by the Director/Chairman

4) Two subject experts nominated by the Director/Chairman.

5) One faculty member, from University Departments nominated by Hon' ble Vice- Chancellor.

6) Supervising teacher of the concerned research scholar concerned”.

17. Whether NET holders need to write the University Entrance exam or not?

Ans: As per 2016 Research Regulations, NET holders are exempted from Ph.D entrance examination.

18. Can a teacher working in a self-financing college under Mahatma Gandhi University be eligible for being a part-time research scholar?

Ans: Refer Clause 2.3.3 Research Regulations 2023

“The Principals and teachers of Self-financing Colleges/ Contract/ Guest Lecturers working in Govt./ Aided Colleges/ University Teaching Departments/ School of Distance Education of the University/ Centres run by the University, having at least 12 months of experience and still continuing in service may be granted part-time Ph.D. registration. They have to qualify in the entrance examination for admission to Ph.D. programme. An undertaking from the Principal of the College/ Head of the Department/ Director should be submitted along with the application for part-time research that the Assistant Professor is still in service. In the case of the Principal, the certificate should be from the appointing authority. The candidates are eligible for admission to PhD program satisfying the conditions of Clause 2.1 of Calicut University Research Regulation 2023”.

19. What are the regulations for appointing a project fellow? Is it the same as that of any time registration?

Ans: As per 11.9. Rules and regulation of Research Projects in the University of Calicut, 2020 Provision for Ph. D. registration: If the JRF/SRF/Project Staff is appointed on the basis of a written test (as stipulated for Ph. D. registration) and interview, Director, Directorate of Projects shall issue NOC for Registration to Ph. D. programme under the PI/Co-ordinator/Co-PI of the project or under a supervisor recommended by the PI/Co-ordinator. If the project work is the subject of Ph. D. programme under the same PI/Coordinator, Full-time registration shall be granted; otherwise, eligible for only Part-time Registration.

20. Earlier persons working in private institutions (e.g. radiation physicists at private hospitals) were allowed to do research under Calicut University. Is it allowed now? If not, why? Will it be allowed?

Ans: Refer Research Regulations 2023: Clause 2 - Eligibility criteria for admission to the Ph.D. programme (available in the official website of the University of Calicut).

Research Centres

21. കേരള സാഹിത്യ അക്കാദമി പോലുള്ള സാംസ്കാരിക സ്ഥാപനങ്ങൾക്ക് റിസർച്ച് സെന്ററാകാനുള്ള അനുമതിയുണ്ടോ ?

Ans: Refer Clause 10.2 Research Regulations 2023

“Departments of affiliated (Govt/ Aided) Colleges and Research Institutes/ laboratories of Central/State Government and Central/State grant-in aid research institutions with at least two Ph.D. qualified teachers/scientists in the Department concerned along with required infrastructure, supporting administrative and research promotion facilities as per these Regulations, stipulated under sub-clause 10.3, shall be considered eligible to offer Ph.D. programmes, provided the other conditions specified by the University are

fulfilled. Multidisciplinary research centres can also be granted in the above-mentioned institutions based on the report of the Research Recognition Committee constituted by the university as per rules and final approval of the Syndicate. In such cases two Ph.D. qualified teachers/scientists need to be from related or interdisciplinary subjects”.

22. Could you please explain the criteria for recognising our college as a Research Centre?

Ans: Refer Clause 10 Research Regulations 2023: Academic, administrative and infrastructure requirement for offering Ph.D. programmes (available in the official website of the University of Calicut).

23. Sir, we have self financing PG Botany,also we have 3 research guides. Can we apply and start a research centre?

Ans: Refer Clause 10.4 Research Regulations 2023

“Conditions for granting research centres in self-financing colleges/departments run on self-financing mode in a regular college/ affiliated colleges of the university:

- 1. The college should be accredited with A grade by NAAC at the time of application*
- 2. The department should have two faculty members with Ph D in the relevant subject and should fulfill the conditions in clause 5.1 and 10.2*
- 3. The faculty should be appointed as per UGC norms with basic pay as per UGC directions*
- 4. The faculty should be appointed for a minimum period of five years.”*

24. Sir, We have Bachelors Degree in Tourism and Hotel management, but have no PG Programme and there is no Research centre in Kerala in tourism and Hotel management, It would be great if we could start a research Centre in Tourism and Hotel management in Amal College of Advanced Studies Nilambur.We have two approved supervising Guide in Economics but there is no research Centre, is there any possibility according to new regulation?

Ans: Refer Clause 10 Research Regulations 2023 : Academic, administrative and infrastructure requirement for offering Ph.D. programmes (available in the official website of the University of Calicut).

[PhD Vacancy / Research Portal](#)

25. If a scholar submits a thesis, a vacancy arises. How to report the vacancy and include it in the website? Can a guide take a scholar to the vacancy before updating the website?

Ans: Notification will be issued every year to report the vacancy of research guides for admitting entrance/entrance exempted candidates so as to be included in the website. Before taking any time category of candidates also, it is necessary to publish the vacancy in the website of the Institution.

26. The vacancy has been declared on the website as 4 and after that an Anytime candidate approached me. Will I be able to take the candidate? What should be done to take the candidate?

Ans: If there is a vacancy in addition to 4 vacancies, anytime category candidate can be taken, provided the number of research scholars does not exceed the limit.

27. In the previous online meeting organized by DoR, many supervisors and principals of college raised the issue of reservation roster to minority colleges. Because minority colleges have a different reservation to UG & PG. In the meeting Director , DoR clarified that the reservation roster to minority institutes are under consideration of universities. Is it finalized ?

Ans: The matter is under consideration of a Committee.

28. I am writing to seek clarification regarding the research portal registration of Dr. P.K Babu, who currently serves as the Principal of Al Shifa Arts and Science College. He is an external guide within our English department, and he is currently supervising the research work of two scholars under his guidance. As part of the registration process, Dr. P.K Babu has already created his profile in the college portal. However, we have encountered an issue when attempting to add him as an external guide. The portal recognizes him as a user with an existing email address, which has led to a technical impediment.

Ans: Digital wing has already informed Dr. PK Babu and Farook College Admn.If the problem still persists, pls send a mail to Digital Wing with a clear description of the issue and a screenshot.

29. Is it necessary to fill all the vacancies? If I have four vacancies, Do I have the freedom to select only 3 scholars?

Ans: Yes.

30. One of the scholars joined with me. There are four seats under me, and among them, one seat is filled. The remaining three seats are there. Recently, the University asked the faculty members regarding their willingness to take research scholars. At that time, I didn't report my vacancy. One of the faculty members from Chittur College approached me to do his PhD with me. He contacted DoR and he came to know that

there was no objection from the University. So, I am willing to take one more research scholar under me. plz let me know the procedures.

Ans: Please go through the Guidelines for Ph.D. admission of any time category candidates published in the DoR website .

31. Who all can join as per the vacancies reported to the University of Calicut?

Ans: Candidates who are included in the shortlist published by DoA .

Research Guides

32. Sir.. സെൻററിന് പുറത്ത് പ്രവർത്തിക്കുന്ന ഗൈഡ്മാർക്ക് സെൻററിൽ പോകാൻ നിശ്ചിത ദിവസങ്ങൾ OD ലഭിക്കുമോ? അതിന് പ്രത്യേക ഓർഡർ ഉണ്ടോ?

Ans: No such provisions are available.

33. How to update the vacancy of guide in DoR website after a thesis submitted by a scholar?

Ans: Notification will be issued every year to report the vacancy of research guides for admitting entrance/entrance exempted candidates so as to be included in the website. Before taking anytime category of candidate also, it is necessary to publish the vacancy in the website of the Institution.

Guideship

34. I've seen that the guideship is liable to be cancelled if a guide is not guiding a student for 2 years. Students are not joining because of the lack of fellowship. Without fellowship they can't work in my field.

Ans: Currently there is no such rule.

35. Sir, is there any change in the necessary ore requisites for attaining guideship, especially with regard to publications etc.

Ans: No.

36. Are teachers employed in self-financing colleges eligible to apply for guideship?

Ans: Refer Research Regulations 2023, Clause 10.4 Conditions for granting research centres in self-financing colleges/departments run on self-financing mode in a regular college/ affiliated colleges of the university.

37. Sir, I am Dr. C. Rajesh Presntly Research Supervisor at Department of Chemistry of MES Keveeyam College. I have been transferred to MES Kalladi College Mannarkkad on 06-05-23 and presently in charge of Principal there. Department of

Chemistry of MES Kalladi College is a recognised research centre. Presently three of my scholars are doing their work at MES Keveeyam College Valanchery. I would like to transfer my guideship to MES Kalladi College. The students are also planning to change their centre to MES Kalladi College. Kindly let me know the procedure for the same.

Ans: Please submit a request in the DoR for changing your research center. The following documents should also be submitted along with the application. Non liability certificate from the principal, MES Keveeyam college. No objection certificate from the principal MES Kalladi College Mannarkkad. Consent letters from your Research scholars.

38. Any directive to revoke a guideship status results in the absence of guidance for a student over a two-year period?

Ans: currently there is no such rule.

39. Is there a directive stating that the guideship of a research guide should be canceled if a research student fails to register within a two-year timeframe?

Ans: currently there is no such rule.

40. Guideship in economics is awarded by the middle of November 2023, before the notification of entrance exam. So my name was not listed in the list of available research scholars. Is there any possibility for allotting students this year. Or I have to wait for the next notification in the year 2024?

Ans: The Research supervisor can admit anytime candidates by notifying their vacancies in the website of the Research Department / College. Please go through the Guidelines for Ph.D. admission of any time category candidates published in the DoR website.

Course Work/ PQE

41. Part time scholars ആയ Aided HSS teacher, Aided college teacher ന്റെ course work സമയത്ത് 6 months attendance compulsory ആണോ?

Ans: Course Work attendance is mandatory for both Part Time and Full Time Scholars.

42. I have 3 scholars with PQE exemption. What is the procedure to conduct their Research Ethics exam?

Ans:

1. Mark the Course Work attendance of RPE in College Portal
2. Upload the certificates in Student Portal

3. Apply for the examination, when the exam registration link is available on Student Portal.

43. Pls explain the full time and part time attendance of scholars marking in portal

Ans: There is no difference in marking attendance of Part time and Full Time Scholars (If the query is about Course Work attendance) . Month wise attendance of Course Work hours shall be entered in College Portal by the Supervising teacher.

Duration of Course Work is six Month, starts from 1st January/ 1st July

Teaching Hours

Paper I- Research Methodology (4 Credit)	- 96 hours
Paper II- Elective(4 Credit)	- 96 hours
Paper III- Research and Publication Ethics(2Credit)	- 30 hours
Total	- 222 hours

70% of minimum attendance is mandatory for exam registration.

44. സർ/മാഡം, എന്റെ ഗവേഷണ വിദ്യാർത്ഥി കോഴ്സ് വർക്ക് പരീക്ഷ എഴുതാൻ സാധിച്ചില്ല. അടുത്ത പരീക്ഷ എഴുതാൻ വീണ്ടും സിലബസ് സമർപ്പിക്കേണ്ടതുണ്ടോ?

Ans: PQE പരീക്ഷയ്ക്ക് ഓൺലൈൻ രജിസ്റ്റർ ചെയ്ത ഫീ അടച്ചതിനു ശേഷം, പരീക്ഷ എഴുതാൻ കഴിയാതെ വരുന്നവർ മുൻകൂട്ടി സെക്ഷനിൽ അറിയിക്കുകയാണെങ്കിൽ ചോദ്യ പേപ്പർ മാറ്റിവെക്കുന്നതായിരിക്കും. അല്ലാത്ത പക്ഷം ചോദ്യപേപ്പർ കോളേജ് പോർട്ടൽ വഴി പരീക്ഷ കേന്ദ്രങ്ങളിലേക്ക് നൽകുകയും, ആയതിനാൽ വീണ്ടും ചോദ്യപേപ്പർ തയ്യാറാക്കുന്നതിനായി സിലബസ്, മാതൃകാ ചോദ്യപേർ, അധ്യാപകരുടെ പാനൽ എന്നിവ ഉടൻ തന്നെ സെക്ഷനിൽ സമർപ്പിക്കേണ്ടതാകുന്നു.

45. If it is needed to clear the research ethics and publication paper to the scholars who joined 2017 and 2018.

Ans: Research and Publication Ethics (Paper III of Course Work) is compulsory for candidates commencing Course Work on or after 1st January 2020.

46. Kindly specify the time period University will send evaluation order n list of external examiners to colleges after PQE examinations for PQE evaluation.

Ans: As soon as the nominated panel of examiners in respect of all the candidates is prepared and approved by the Controller of Examinations.

47. Sir, we are research Guides from MES Keveeyam College. In our centre 5 research scholars registered on 13/12/2021. Their course work was completed. And documents are submitted in university (syllabus, panel, etc) But their course work exam has not been held yet.

Ans: The remaining PQE examinations will be conducted immediately after the completion of the QP setting procedure.

48. What are the pending PQE batches at present You 24-11-2023?

Ans: PQE July 2022, December 2022, July 2023 and December 2023 exams are pending.

Thesis Submission & Evaluation

49. Publication rules before thesis submission

Ans: As per Research Regulations 2016, Ph.D. scholars shall publish at least one research paper in refereed journal, duly approved by the UGC/University, and make two paper presentations in conferences/seminars, recognized by the Department Council concerned, before the submission of the thesis for adjudication and produce evidence for the same in the form of presentation certificates and reprints.

50. Should we submit the hardcopy of the thesis to the Central Library?

Ans: One Hard copy of the Ph.D. thesis submitted by the scholar after the successful completion of the evaluation process and Open Defence.

51. Suggestion regarding panel: Many of the teachers may be in pending promotions. So kindly reschedule the qualification of panellists. 7 years of experience plus at least one phd production is to be considered as qualification.

Ans: The criteria of the examiners evaluating the thesis will be updated in Research Regulation 2023 to include "Assistant Professors who have successfully guided doctoral candidates with a minimum of 7 years of experience, and who are actively involved in research". The criteria of the examiners will remain as such for the previous regulations.

52. Is it possible to consider the faculties in Central University of Kerala as experts from outside kerala?

Ans: No

Fellowships

53. Are non-NET and Entrance exam qualified PhD candidates in affiliated colleges eligible for University fellowship? What are the procedures for getting a University fellowship?

Ans: നിലവിൽ യോഗ്യതയില്ല; കാലിക്കറ്റ് യൂണിവേഴ്സിറ്റിക്ക് കീഴിലുള്ള അഫിലിയേറ്റഡ് കോളേജുകളിലെ ഗവേഷകർക്ക് നിലവിൽ യൂണിവേഴ്സിറ്റി ഫെല്ലോഷിപ്പ് അനുവദിക്കുന്നില്ല.

കാലിക്കറ്റ് യൂണിവേഴ്സിറ്റിക്ക് കീഴിലുള്ള ഡിപ്പാർട്ട്മെന്റുകളിലെ ഗവേഷകർക്കാണ് യോഗ്യത.