**DIRECTORATE OF RESEARCH**

**Monthly Statement of Attendance for Ph. D Programme**

**(To be prepared based on the attendance Register/Punching records)**

Name of Candidate:

Subject & Faculty:

Name of Supervisor:

Name of Research Centre:

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| --- | --- | --- | --- | --- | --- |
| **Sl. No** | **Month** | **No. of working days** | **No. of days attended** | **Leave availed** | **Nature of leave** |
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**Endorsement by Head of the Research Centre**

It is hereby endorsed that the particulars shown above are correct and the scholar has actively engaged in research work during the period shown above in this center, and that the Doctoral Committee held on …………………. (date) has verified and approved the same.

Name & signature

Date: Head of the Research Centre

(HoD for University Teaching Depts) (Office Seal)

**UNIVERSITY OF CALICUT**

**DIRECTORATE OF RESEARCH**

**Format for Attendance & Progress Report of Research Scholars, as assessed and**

**Recommended by Doctoral Committee**

1. Name of Research Scholar:
2. Topic of Research:
3. Name & Designation of Research Supervisor:
4. Name & Designation of Co-Guide, if any:

5. Centre of Research:

6. Registration Order No.:

1. Date of joining for research:
2. Details of the proceedings of the Doctoral Committee:
   1. Date of meeting:
   2. Venue:
   3. Members present:
   4. (Presence of Guide & Co-guide is mandatory)
   5. Item No. & subject of agenda
3. Approved objectives of research topic
4. Completed objectives with details in one paragraph each:
5. Details of Publication:
6. Details of Seminars attended:
7. Progress Report (including the objectives to be fulfilled)

14. Fellowship details (Category/funding agency, period availed/remaining, etc.):

15. Specific recommendation of the Doctoral Committee:

Signature

Date : (Seal) & Name of Chairperson of the Doctoral Committee