



UNIVERSITY OF CALICUT

Abstract

Directorate of Research -uploading of theses to the Shodhganga ETD repository -guidelines for submission of thesis- implemented -orders issued.

Directorate of Research

U.O.No. 13780/2023/Admn

Dated, Calicut University.P.O, 07.09.2023

*Read:-*1) Letter No: 47852/CHMK Asst-1/2023/Admn dated 24/06/2023.

2) UO No:9330/2022/Admn dated 29/04/2022.

3) Orders of the Vice Chancellor in the file of even no dated 04/09/2023.

ORDER

As per the paper read as (1) above, the University Librarian, CHMK Library has informed that, in order to upload the Ph.D thesis to the Shodhganga ETD repository the Research Scholars need to comply the below mentioned details for properly hosting their research work.

- The soft copy should be the exact replica of hard copy of thesis submitted at Directorate of Research/CHMK Library/Departmental Library
- Images/plates /graphs etc used in the soft copy of the thesis should be incorporated exactly as in the hard copy of the thesis.
- Certificate signed by the Research Guide with seal and signed declaration by the research scholar has to be attached in the soft copy and hard copy of the thesis.
- The character encoding of the soft copy should be in UNICODE format, especially for languages other than English.(Digital thesis encoded as ASCII files will not be accepted now onwards)
- Researchers should incorporate a single page abstract in English and Malayalam in the thesis.(both soft and hard copies).
- Five standard keywords/subject heading which directs the user to the theses may be given.
- All the documents including thesis, synopsis, abstract, certificates etc., shall be given in single CD/DVD.
- The soft copy of the thesis should be in PDF/A format for long term preservation.
- Proper book marking for the full text may be done.

In addition to the above points, the University Librarian has also suggested to follow the below mentioned matters before awarding the PhD degree.

- To ensure the acknowledgement of receipt of thesis issued from CHMK library to the scholars before awarding degree to them.
- To forward the copy of award notification to CHMK Library.

As per the paper read as (2) above, the Research Scholars were directed to submit two copies of abstract of thesis in a maximum of two pages in Malayalam to CHMK Library .

Considering the matter, the Vice Chancellor has accorded sanction to implement the proposals of the University Librarian, CHMK Library in the University and also to direct the scholars to incorporate a single page abstract in Malayalam in the thesis (both soft and hard copies) instead of submitting two copies of abstract in Malayalam to CHMK Library vide paper read as (3) above.

The following matters are, therefore, implemented in the University.

The Research Scholars shall comply with the following directions while preparing the PhD thesis.

- The soft copy should be the exact replica of hard copy of thesis submitted at Directorate of Research/CHMK Library/Departmental Library
- Images/plates /graphs etc used in the soft copy of the thesis should be incorporated exactly as in the hard copy of the thesis.
- Certificate signed by the Research Guide with seal and signed declaration by the research scholar has to be attached in the soft copy and hard copy of the thesis.
- The character encoding of the soft copy should be in UNICODE format, especially for languages other than English.(Digital thesis encoded as ASCII files will not be accepted now onwards)
- Researchers should incorporate a single page abstract in English and Malayalam in the thesis.(both soft and hard copies).
- Five standard keywords/subject heading which directs the user to the theses may be given.
- All the documents including thesis, synopsis, abstract, certificates etc., shall be given in single CD/DVD.
- The soft copy of the thesis should be in PDF/A format for long term preservation.
- Proper book marking for the full text may be done.

The Research Scholars shall incorporate a single page abstract in Malayalam in the thesis (both soft and hard copies) instead of submitting two copies of abstract in Malayalam to CHMK Library.

The Directorate of Research shall ensure the acknowledgement of receipt of thesis issued from CHMK library to the scholars before awarding Ph D degree to them and shall forward the copies of the award notification to the Research Scholars as well as the University Librarian, CHMK Library.

Orders are issued accordingly.

Rilesh K.T

Deputy Registrar

To

Hol/HoD,
All Research Centers,
Ps to VC, PA to PVC,PA to Registrar, PA to CE & University Librarian, CHMK Library.

Forwarded / By Order

Section Officer