YEARLY STATUS REPORT - 2021-2022

Part A
Data of the Institution

1.Name of the Institution	ST. THOMAS COLLEGE (AUTONOMOUS), THRISSUR
• Name of the Head of the institution	Martin K. A.
• Designation	Principal-in-charge
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	04872420435
• Alternate phone No.	04872420435
• Mobile No. (Principal)	9495852640
• Registered e-mail ID (Principal)	stcthrissur@gmail.com
• Address	St. Thomas College (Autonomous), Thrissur - 1
• City/Town	Thrissur
• State/UT	Kerala
• Pin Code	680001
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	19/06/2014
• Type of Institution	Co-education
• Location	Urban

● Financial Status		`Grants-in aid`
● Name of the IQAC Co-ordinator/Director		`Sajesh T A`
● Phone No.		`9747936823`
● Mobile No:		`9747936823`
● IQAC e-mail ID		`sajeshta@stthomas.ac.in`
3.Website address (Web link of the AQAR (Previous Academic Year)		https://stthomas.ac.in/aqar-reports/
4.Was the Academic Calendar prepared for that year?		`Yes`
● if yes, whether it is uploaded in the Institutional website Web link:		https://stthomas.ac.in/academic-calender/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
`Cycle 4`	`A++`	`4.7`	`2022`	`26/10/2022`	`25/10/2027`
`Cycle 3`	`A`	`3.4`	`2016`	`16/12/2016`	`15/12/2021`
`Cycle 2`	`A`	`3.58`	`2011`	`08/01/2011`	`07/01/2016`
`Cycle 1`	`B++`	`Nil`	`2004`	`16/02/2004`	`15/02/2009`

6.Date of Establishment of IQAC	`08/06/2004`

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

22-02-2023 10:09:49

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Institution	SESREC Institution	MHRD	27/05/2016	0
Institution	PARAMARSH	UGC	28/11/2019	2632000
Institution	RUSA	UGC	27/05/2019	20000000
Institution	STAR Scheme	DBT	29/02/2020	8200000
Institution	Innovation Mentor College	MHRD	28/09/2021	0
Institution	CPE	UGC	27/05/2016	15000000
Institution	DST FIST	DST	01/01/2017	8500000
Institution	UBA	UGC	29/10/2018	50000

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	View File	

9.No. of IQAC meetings held during the year	6
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded

10.Did IQAC receive funding from any funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Quality Audits Assessment of Attainment of Outcomes in Outcome Based Education paradigm Faculty Development Programmes Collection and Analysis of Feedback on syllabus from Students, Faculty, Alumni and Industry Collection and Analysis of Feedback on Teachers and Teaching by Students Organizing Student Induction Programme College obtained 63rd Rank in NIRF India Ranking 2021. College was ranked 4.5 Stars in Innovation by Ministry of Education

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Preparation for NAAC IV cycle assessment	Accredited with A++ grade (3.7/4)
To evaluate and complete ISO Certification	ISO Certification received
Activities for enhancing research activities.	Number of publications and PhD awarded increased. One patent has been awarded.
Quality enhancement Initiatives	63rd Rank in NIRF India Ranking. College selected as the Mentor IIC Institution by Ministry of Education's Innovation Cell
Activities for enhancing student progression.	Student progression has been improved.

13.Was the AQAR placed before the statutory body?	Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
College Council	02/02/2023

14.Was the institutional data submitted to AISHE ?	Yes

- Year

Year	Date of Submission
2021-22	06/01/2023

15.Multidisciplinary / interdisciplinary

The NEP requirements are effectively included into the curriculum of St. Thomas College (Autonomous), Thrissur. This institution's teaching and learning pedagogy guarantees that students' intellectual, scientific, emotional, social, and cultural growth are integrated. All graduates take four audit courses—one each on gender studies, disaster management, intellectual property rights, and environmental studies—in addition to their usual credit-based coursework.

In their final year, students have the option to choose elective papers from any discipline. Students can choose from a variety of value-added courses. Humanities and sciences are now being blended through the introduction of multidisciplinary programmes like the B.A. in Criminology and Police Science, B.Voc. Data Science, and B.Voc. Forensic Science, as well as seminars, workshops, and training programmes. Students gain exposure to environmental, social, and health issues through social service projects organised by the college's NSS, NCC, clubs, and committees.

The institution is excited to provide a flexible multidisciplinary programme that allows for many access points and exits. To address the concerns and challenges facing society, collaborative research projects are being performed with faculty, students, government agencies, NGOs, and diverse departments. These programmes support the development of young people into law abiding citizens.

16.Academic bank of credits (ABC):

The institution has successfully registered under the ABC, enabling credit transfer and allowing its students to profit from many entry and exits within the chosen programme.

Slow learners will greatly benefit from these programmes, which also give students the flexibility to learn at their own pace and convenience. The provision for the same would be implemented as per the directives of the state government and University of Calicut.

The institution has agreements in place with a number of other universities for collaborative projects, and it anticipates the internationalisation of education and the awarding of joint degrees by Indian and foreign institutions.

Through the Learning Management System, faculty members actively participate in developing their own curricula and pedagogical approaches within the framework that has been approved. To enrich their educational experience, students are encouraged to enroll in and successfully finish courses on online learning environments like Swayam and Coursera. Currently, students are able to obtain additional credits in NSS, NCC, athletics, and the fine arts.

17.Skill development:

Focus is placed on skill development at St. Thomas College, Thrissur so that students can achieve targeted competency levels. A curriculum and syllabus based on the concept of outcome-based education, which promotes skill development and learning outcomes, have been introduced by the college. The college features a special facility called the Additional Skill Acquisition Programme (ASAP) centre, which is funded by the Kerala government and provides skill training to the chosen students. Under the direction of the Placement and Career Counseling Cell, the institution also offers capacity development programmes and skill inculcation training programmes to all final year undergraduate and postgraduate students.

Many value-added courses based on skills are available to all first-year undergraduate students to help them strengthen their talents. Communication Skills, Foreign Languages (English, French, Spanish, German, Italian, Syriac, and Chinese), Bank Coaching, CMA, ACCA, Diploma in Computer Application, Accounting and Tax Practice, Fashion Designing, Graphic Designing, Jewellery Designing, Internet of Things and Robotics, App Development Course, Python and R Programming, Artificial Intelligence and Machine Learning, and are just a few of the value-added courses. Value-added courses that focus on skills are available both online and offline. The institution's community college offers a variety of diploma programmes for skill development at different levels. The college also provides two vocational programmes, a B.Voc in Forensic Science and a B.Voc in Data Science. The criminology and police science undergraduate programme offered by the college is a specialized programme for skill development.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The College was founded in the years before Indian independence and continues to value Indian culture and tradition. The institute honours Indian languages and cultures by celebrating Hindi Divas, Mother Tongue Day, Kerala Piravi, Tourism Day, and Yoga Day.

Teachers are encouraged to conduct lessons in Malayalam and English in the classroom because research shows that pupils learn more well when instructed in their mother tongue. During the first two years of the bachelor's degree, graduate students are permitted to study either Hindi, Sanskrit, or Malayalam according to their preference. The promotion of Indian arts, traditions, and languages is also facilitated through competitions organized during the annual fine arts festival. Competitions such as essay writing, poetry, speech competition, folk song, folk dance and skit encourage students to stay connected with their rich Indian culture and heritage.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-Based Education (OBE) is a pedagogical model that entails the restructuring of curriculum, pedagogy and assessment practices to reflect the achievement of high-order learning, as opposed to a mere accumulation of course credits. While the traditional education

system focuses on what is taught, OBE places emphasis on what is learned, which is a student-centric model. IQAC organized multiple faculty development programmes on Outcome based Education (OBE) in collaboration with Kerala State Higher Education Council, Thiruvananthapuram. All the faculties of the college were trained in OBE. Based on the training, all courses were designed under OBE paradigm with Program Outcomes (PO), Program Specific Outcomes (PSO) and Course Outcomes (CO) specified. The integration of OBE in curriculum has been introduced in 2019.

The student induction programme includes an orientation to the concept of outcome-based education as well as an explanation of the programme outcomes for the students. Program Outcomes (PO), Program Specific Outcomes (PSO), and Course Outcomes (CO) are clearly stated in the curriculum, and teaching-learning pedagogy adopted at the institute ensures OBE is implemented to help the youth become responsible citizens. The college website contains an explanation of the results. Before the start of each semester, each professor describes the course objectives. A notable initiative was the creation of a question bank based on Bloom's taxonomy, which was introduced together with the integration of OBE in Question Bank in 2020. It allows for the evaluation of students' memory, comprehension, application, analysis, evaluation, and creative abilities.

20.Distance education/online education:

Students have a lot of flexibility with online education to learn and explore at their own speed and according to their needs. A

functioning LMS portal called STAMS and a Moodle learning platform called St. Thomas E-Learning Platform are both available at St. Thomas College (Autonomous), Thrissur (STEP). It demonstrated its versatility during the Covid epidemic, allowing for the delivery of online classes, attendance monitoring, assignment submission, webinars, training programmes, fine arts festivals, and even the commemoration of significant days and events. Most classes were held online throughout the epidemic, and instructors and students acquired experience using digital technologies including Moodle, OBS (Open Broadcaster Software), Google Tools, online whiteboards, and YouTube to create and distribute e-content, brief movies, interactive PowerPoint presentations and other online content.

The Department of Library and Information Studies has also made a PG Certificate Programme in Information Studies available online. The teachers and students at the institute are anticipating blended learning since it merges the learning experience with a humane aspect, in contrast to the offline classes that are now being pursued. The advantages of online learning can therefore be combined with in-person interaction with the instructor and other students to the benefit of the students. In order to broaden their knowledge base, deepen their understanding, and hone their skills, students are also urged to enrol in courses provided by online portals like Swayam, Coursera, and others. The local NPTEL chapter at the college is active.

Extended Profile

1.Programme

1.1   **38**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1   **3573**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2   **1129**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.3   **3388**

Number of students who appeared for the examinations conducted
by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.Academic

3.1   **731**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.2   **166**

Number of full-time teachers during the year:

Extended Profile

1.Programme

1.1 Number of programmes offered during the year:	**38**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 Total number of students during the year:	**3573**

File Description	Documents
Institutional data in Prescribed format	View File

2.2 Number of outgoing / final year students during the year:	**1129**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 Number of students who appeared for the examinations conducted by the institution during the year:	**3388**

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 Number of courses in all programmes during the year:	**731**

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 Number of full-time teachers during the year:	166

File Description	Documents
Institutional Data in Prescribed Format	View File

3.3 Number of sanctioned posts for the year:	166

4.Institution

4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	370
4.2 Total number of Classrooms and Seminar halls	110
4.3 Total number of computers on campus for academic purposes	435
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	597.08

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

St. Thomas College has always been sensitive to respond positively in developing and implementing its curricula relevant to local, national, regional as well as global developmental needs, in the true spirit of its vision and mission.

- Student Projects, Field works, Internships and collaborative surveys

- **Compulsory Social Service mandated for degree students facilitates community development**
- **Communicative English for all to address global developmental needs**
- **Advanced learning encouraged Internships, Value Added Courses and Online Courses through Swayam and Coursera**

The Curricula enable acquisition of deeper knowledge at specialized areas of interest, develop character, ethical and constitutional values, intellectual curiosity, scientific temper, creativity, and spirit of service proposed in NEP 2020. Alignment of PO-PSO-CO framework depicts the level of attainment of knowledge acquisition and skill development in students.

File Description	Documents
Upload additional information, if any	[View File](#)
Link for additional information	https://stthomas.ac.in/program-outcomes/

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

1

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	[View File](#)
Details of syllabus revision during the year	[View File](#)
Any additional information	[View File](#)

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

731

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

1

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

38

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

St. Thomas College envisions the transformation of youth towards

an enlightened society made possible through the conscious efforts of integrating cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the curriculum. Several courses in the curriculum directly focus on:

- Development of socially responsible and ethical behavior.
- Address professional ethics and ethical issues in the respective disciplines.
- Gender sensitization and Gender related issues.
- Common courses in Languages, Gender Studies, Voices of Women are some which have thrust area on gender sensitization.
- Topics related to environment studies and mandatory audit courses on Environment Studies and Disaster Management.

PG programmes have compulsory audit course on Professional Competency. Plagiarism Report is mandated for PG Project Reports. Audit course for UG programmes on Gender studies with four credits is mandatory. A compulsory social service programme; courses in Psychology and Languages; and mandatory audit courses on Gerontology, Disaster Management and Intellectual Property Rights are included for all UG programmes to inculcate Human Values.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

56

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

2217

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

925

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://stthomas.ac.in/feedback/
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://stthomas.ac.in/feedback/
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1356

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

301

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The college has put in place an effective mechanism to assess the learning levels of the students, and thereafter, to organize specific programmes for advanced learners and slow learners.

During Student Induction Programme post-admission, the freshers are oriented on the importance of assessment of learning levels, apart from orientation towards college curricula, various curricular, co-curricular and extra-curricular activities of the college, learning opportunities available in the campus, available facilities and infrastructure.

The classification of students on learning levels is based on the marks scored in the entry level assessment test. Based on the marks secured, students are classified as slow, advance and medium learners. The college has introduced psycho-metric test as an additional tool to assess the multiple intelligence of the

students.

Various programmes designed for advanced learners and slow learners:

Programmes for Advanced Learners

NPTEL/SWAYAM Local Chapter.

Coursera Online.

Internships in industry and research labs.

Research oriented Project works.

Finishing School.

Programmes for Slow Learners

Remedial Coaching.

Programmes for All Students including Medium Learners

Induction Programmes

Career Guidance and Counselling.

UGC NET /JAM Coaching Cell.

Over 40 Value Added Courses.

Mentoring Programme.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://aqar2021.stthomas.ac.in/2-2-1-special-programmes-for-advanced-learners/

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
03/01/2022	3573	166

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Learning at St. Thomas College has been mode more and more student centric by introducing innovative and interactive learning tools and methods which constitute experiential learning, participative learning and problem-solving methodologies. The advantage of student-centered learning is apparent where learning is joy, learning is engaging and adapted to a student's needs and interests, resulting in enhanced memorization and catering to individual learning goals. Institution's collaborations, opportunities for internships and innovations, well-equipped labs,

extensive ICT infrastructure, engagement with the society and various student-platforms to express are all synergized towards student-centric learning. Different student centric methodscommonly used are given below.

Experiential Learning:

Educational field trips and industry visits.

Student Internships at institutions and industry.

Student teaching and Seminars

Volunteering through palliative care

Drama, Art, Theatre.

Radio Mist, the student-run community radio of the college.

Making of Documentaries and Short Films by students

Publication of articles and books by students.

Extension activities in the college are aimed service learning.

Participative Learning:

Interdisciplinary projects.

Hands on Workshops and laboratory Experiments.

Group discussions and peer learning.

Webinars

Flipped Method of Teaching

MOOC/ Coursera Courses

Problem Solving Methods:

Project based learning

Quiz

Learning through games

Assignments

File Description	Documents
Upload any additional information	[View File](#)
Link for additional Information	https://aqar2021.stthomas.ac.in/2-3-1-student-centric-methods/

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The College is adequately and sufficiently equipped with ICT infrastructure to enable all teachers to utilise the newest technological developments in the field of Information and Computer Technology.

ICT-enable Infrastructure

- **The campus premises are WiFi-enabled.**
- **Majority of the classrooms are ICT enabled.**
- **The college has a well-equipped media centre with shooting floors, audio recording studio.**
- **Interactive panels have been set up at multiple locations to support interactive ICT-enabled teaching.**
- **Moodle, an open source learning platform, is the official learning platform of the college which is used for various academic purposes.**

Other ICT-focused Initiatives

The institution has its own St. Thomas Academic Management System (STAMS) utilized by the teaching faculty.

Teachers also use ICT-based tools like Mentimeter, Google Classroom, Kahoot!, Google tools, OBS and H5P to create

interactions during video lectures, etc.

The College has its YouTube Channel to broadcast video lectures prepared by faculty members and conduct online webinars and workshops.

Other than Moodle and STAMS, the college has purchased/subscribed online tools like Streamyard, Microsoft

Teams for academic content delivery.

Digital Library

The digital library of the college avails online content to the college community.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://stthomas.ac.in/online-learning-resources/
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

165

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The Academic Calendar is prepared by the calendar committee taking into account the annual plans prepared by the academic departments, IQAC and the office of the CoE.

Preparation of Academic Calendar

- Since all important events of the college are in line with the academic calendar, the calendar committee gathers details and schedules as given:
  - Planned common programmes to be conducted, from the IQAC;
  - Schedule of examinations from the office of the CoE;
  - Department level activities from the respective HODs.
  - Proposed activities from the various club coordinators, NCC, NSS etc.;
  - Planned sports, arts, cultural and other student activities from the Students Union.
- Once ratified by the College Council, the hard copies of the Academic Calendar are issued to the students and staff.
- The College Council monitors the adherence to the Academic Calendar from time to time.

Teaching Plans:

- Course and work allotment to members of the faculty is decided at the department meeting. Based on this, the teaching plan for each course is prepared by the respective faculty in advance. This includes topics to be covered, mode of, mode of internal assessment etc. HOD reviews the progress of the teaching plans from time to time.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

166

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)
Any additional information	[View File](#)

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

66

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	[View File](#)
Any additional information	[View File](#)

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1233

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	[View File](#)
Any additional information	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

22

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

167

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

St Thomas College has taken numerous steps to reform the examination procedures and processes and integrate Information Technology into the evaluation system. IT integration into

question paper setting, Automation of examination registration, auto generation of Hall Tickets, IT integration of Internal Assessment Process, IT integration into valuation camp, Publication of Results and Mark list generation are some of the reforms that have improved the College's Examination Management efficacy through the Academic Management System of the college.

- St. Thomas Academic Management System (STAMS), the academic management system of the College, is the single-portal solution to the multiple examination related requirements in the college. Students can apply for examinations only through STAMS.

- **'QnSmarti', an exclusive software to create a question bank repository and to generate question papers automatically in a predefined pattern, has effectively been implemented.**
- **Incorporation of Outcome Based Education paradigm into the question papers has been automated using QnSmarti.**
- **Teachers can securely log in STAMS and enter marks of the various components of Continuous Internal Assessment namely CIA tests, class room participation, assignment, seminar, quiz, internship, case study, etc.**
- **The valuation camp is IT-integrated with STAMS and mark sheets are generated in the system which the respective chairman can validate online.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://aqar2021.stthomas.ac.in/2-5-3-it-integration-and-reforms/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

St. Thomas College, Thrissur, in its one of the latest revisions, incorporated Outcome-based education (OBE) paradigm into its curriculum and syllabi, after having organized several training programs and workshops for the faculty and members of Boards of Studies.

OBE ensures that educational activities focus on Learning, based on achievable and measurable outcomes. The number of training programs, workshops, and internal deliberations on OBE for the faculty and involvement of employers, alumni and academic experts helped the institution define the POs, PSOs and COs for respective programmes and courses.

- **The Vision, Mission, POs, PSOs and COs are communicated to the faculty members through Printed syllabus, College Manual, Academic management System and College website.**
- **These are communicated to the students, through the College Academic Calendar, College website and through the Department Notice Boards. Soft copies of syllabus with PSOs and COs are shared with the students through Moodle. During the Students Induction Programme for the fresher's POs,**

vision, mission and core values of the college are exposed
to the new comers extensively in detail. Teachers who handle
various courses explain course outcomes and relate such
outcomes to POs and PSOs while introducing the course at the
beginning of a semester

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://stthomas.ac.in/program-outcomes/

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Attainment of Programme Outcomes (PO) and Programme Specific
Outcomes (PSO) are to be computed with methods and precision.
Attainment of OBE is examined based on Direct and indirect
methods. The Following steps are involved in the direct method:

Attainment of COs

COs are attained through (i) Mandatory questions (MQs) included in
Continuous Internal Assessments and (ii) Mandatory Assessments
(MAs) namely, Mini project, Assignments, Case study, etc.

To meet the expected level of attainment a student must scores
more than 60% of the marks for each MQ prepared to assess the
attainment of COs.

Attainment level 1: If at least 60% of the students met the
expected level of attainment.

Attainment level 2: If at least 70% of the students met the
expected level of attainment.

Attainment level 3: If at least 80% of the students met the
expected level of attainment.

Attainment of PSOs and POs

Attainments of POs and PSOs are evaluated through direct and
indirect method. 75% of the weights is given to direct method and
25% of the weights is given to indirect method. In direct method

60% of the weights are given to the end semester results and 40% weights are given to course attainment scores.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://aqar2021.stthomas.ac.in/2-6-2-attainment-of-po-and-co/

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

962

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://aqar2021.stthomas.ac.in/wp-content/uploads/2023/01/Annual-Report-2021-22-Corrected-27-1-23.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://stthomas.ac.in/students-satisfaction-survey/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The institution is a reputable research centre that offers PhD degrees in ten different subject areas through the University of Calicut.

Research Policies and Regulations

Research Policy comprises of 5 different policies - Research Promotion Policy; Plagiarism Check Policy, Research Ethics Policy, Research Consultancy Policy and Santhome Research Grant Policy to promote research.

(https://stthomas.ac.in/research-policy/)
(https://stthomas.ac.in/research-regulations/).

Specific Offices and Bodies established to coordinate research:

1. The Dean of Research (DOR)

2. Research Council

Research Promotion through Recognitions

Santhome Research Awards and Grants are given to faculty and research scholars who excelled in their fields.

Research Facilities

1. An area for collaborative research with research scholars' own cubicles.
2. Digitalized Library
3. Financing from DST-FIST has been used to improve the standard of research infrastructure.
4. Software for study assistance includes like iThenticate (Turnitin) and Ourginal (Urkund).

Major outcomes:

- 21 PhD degrees were Awarded from 10 Research Centres
- 69 indexed Research articles in Scopus/Web of Science/UGC care list/other peer reviewed journals and 29 books/chapters in edited volumes/books published.
- Institutional Scopus h-index is 17.
- One Patent Awarded; another 4 Patent Applications Filed
- Online Course on Research Publication and Ethics was conducted.
- 33 Seminars conducted on Research/ IPR/Skill development/Entrepreneurship development.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://stthomas.ac.in/policy-documents/
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

1

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

18.3

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

1

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://aqar2021.stthomas.ac.in/wp-content/uploads/2023/01/3.1.3-award-letter.pdf
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

38

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	[View File]()
Paste link to funding agencies' website	http://aqar2021.stthomas.ac.in/wp-content/uploads/2023/01/3.1.3-award-letter.pdf
Any additional information	[View File]()

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

St. Thomas College (Autonomous), Thrissur provides

- Vibrant ecosystem for innovations and creation of knowledge.
- Incubation Centre nurtures upcoming Start-ups.
- Engage students with agro-based economic ventures.

Entrepreneurship and Innovation

ED Club - training programmes, workshops and festival fair to promote entrepreneurship

Startup and Innovation Cell - Festival, Ideathon, IPR Workshops.

Incubation and StartUp

- The number of students participating in Hackathons, Agrihackathons and Ideathons have increased
- The St.Thomas Incubation Centre (STIC) has four initiatives:
- PROGRESSIV-E RECYCLING &TRADING (for recycling E waste)
- Eminence (Start-up Cell of the Electronics Department)
- Santhome tailoring units -Graffittii and SAN's Tailoring
- Fireflies-an innovation group formed by the students designed and sold a software to a Malaysian University.

- Inter-collegiate Flagship programmes 'Sristhi', 'Empressa' promote student skills.
- The college Internet radio - "Radio Mist"
- Cookery Club: COOK INDIA-FIT INDIA as part of FIT INDIA a training cum competition
- Fashion designing Club to promote establishment of MSMEs

Outcomes

One Patent Awarded; another 4 Patent Applications Filed

2 Startups commenced from Incubation Centre

The College was awarded for Innovation by Ministry of Education (4 Stars in 2020-2021, 3.5 stars in 2021-2022)

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://aqar2021.stthomas.ac.in/3-3-1-creation-of-ecosystem-for-research-and-innovations/

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

32

File Description	Documents
Report of the events	[View File](#)
List of workshops/seminars conducted during the year	[View File](#)
Any additional information	[View File](#)

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	**A. All of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

125

File Description	Documents
URL to the research page on HEI website	https://stthomas.ac.in/dean-of-research/
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

68

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

29

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://aqar2021.stthomas.ac.in/3-4-4-books-book-chapters-published/

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

220

File Description	Documents
Any additional information	[View File](#)
Bibliometrics of the publications during the year	[View File](#)

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

10

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	[View File](#)
Any additional information	[View File](#)

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

7.09

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	*View File*
List of consultants and revenue generated by them	*View File*
Any additional information	*View File*

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

39.4

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	*View File*
List of training programmes, teachers and staff trained for undertaking consultancy	*View File*
List of facilities and staff available for undertaking consultancy	*View File*
Any additional information	*View File*

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Total Extension activities -71 including initiatives for the Swatch Bharat Abhiyan, Aids Awareness, Anti-Drug Drive, Community-Village Engagement, Gender Equality, Child and Women Welfare, Health, Agriculture Ventures and Environmental Protection.

Modes of Sensitizing Students: MoU with Alpha Palliative Care impact students to shoulder their social responsibilities.

Students have also participated in cleaning campaigns, staged street dramas, and, the Campaign against Drug Use and Illicit Trafficking.

Trash It ! - The NSS units have set out on a mission to clean public spaces and government offices throughout the district. The units have undertaken 35 campaigns.

NSS volunteers created 36 SOCIOPODS - run an electronic newsletter.

A home has been constructed and handed over to a deserving student

Active blood donotion - 277 donors who have received IMA certification.

The college declared a tobacco free education institution under the National Tobacco Control Programme on 31/5/2022.

Initiatives @Nehru Yuva Kendra- 1 st Semester MSW students undertook internship at Nehru Yuva Kendra and supervise BSW students.

Covid Relief Programme : The college and the government worked together on Covid Combat Drive to conduct widespread immunisation campaigns.

The college produced sanitizers and instructed several organisations in sanitizer preparation using its knowledge.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://aqar2021.stthomas.ac.in/3-6-1-extension-activities-carried-out/

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

1

File Description	Documents
Number of awards for extension activities in during the year	[View File](#)
e-copy of the award letters	[View File](#)
Any additional information	[View File](#)

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

71

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

3573

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

433

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

20

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

St. Thomas College, Thrissur has an eco-friendly, learning friendly and inclusive Campus that spreads over 25.48 sections of land having three Academic Blocks, and a Sports Complex with a total built up area of 31113.57 SQ. M (334782.01 SQ. FT) with a proportion of 1: 102.82 SQ. FT (average102.82 SQ per students).

Classrooms:

- 104lessonrooms and 10InvestigateRooms with ICT facilities (114 LCD projectors, 10 LED TVs and 6 interactive boards)
- 3 auditoriums.
- 6 Seminar halls and 2 Conference Halls
- Fully WIFI-enabled campus with two leased lines [BSNL (20 MBPS) and TATA (100 MBPS]

Laboratories:

- 12 Computer Labs
- One Language lab
- 20 Physical Labs
- Tissue Culture Lab
- Microbiology Lab
- Molecular Biology Lab
- Herbarium
- Media Lab

Computation and Lab Equipments:

- Student-computer ratio 1: 8

- **XRD diffractometer**
- **Cooling Centrifuge, PCR**
- **Gel Documentation system**
- **Double Beam UV Spectrometer**
- **Stereo Zoom Dissection Microscope with Software and Camera**
- **Licensed Software packages: Tally, Microsoft, Stream Yard, SPSS, Orell, MATLAB, PROTOOLS 8.0, Final cut pro 10.4.6 and Mixxx 2.2.2.**
- **LMS (MOODLE)**

Library

- **Floor Zone: 41,708.55 Sq. Ft •**
- **Total seating capacity: 408 people simultaneously**
- **RFID security entry ways and auto footfall counter.**
- **80 investigate cabins/cubicles for researchers and PG students.**
- **104 ponder carrels for personal reading.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://aqar2021.stthomas.ac.in/4-1-1-adequacy-of-facilities/

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Facilities for Cultural Activities

- **2 Auditoriums: Palocaren Square (2000 seating capacity) and Medlycott Hall (200 seating capacity.**
- **Open auditorium cum Gallery with 150 seating capacity.**
- **6 spacious Seminar Halls**
- **2 Conference Halls**
- **Music Room**
- **Music Instruments**
- **Recording Facilities and studio floors**

Facilities for Yoga

- **Gandhi Smrthi Open Auditorium for daily yoga sessions for the girls.**
- **Yoga space at Indoor Stadium for yoga session for boys.**

- Mass Yoga performance in connection with International Yoga Day and other occasions is conducted at Palocaren Square.
- Nationally acclaimed yoga gurus and trainers are availed to train the students.

Facilities for Sports and Games

- A 400 Meters Eight lanes track to promote track and field events.
- The football court with a measurement of 95m x 57m.
- A multi-purpose indoor stadium equipped with facilities.
- Two jumping pits along international standards
- Two net practicing facilities for cricketers.
- A Basket Ball court.
- A Tennis Court with international standards.
- A well-developed Fitness Centre.
- Shuttle Badminton Courts and Fencing facilities.
- Gymnasium/ Fitness Centre
- Two full-time faculties and 16 Trainers/coaches for various items and events available.

File Description	Documents
Geotagged pictures	[View File](#)
Upload any additional information	[View File](#)
Paste link for additional information	https://aqar2021.stthomas.ac.in/4-1-2-facilities-for-co-curricular-activities/

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

110

File Description	Documents
Upload any additional information	[View File](#)
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

511.41

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

St Thomas College Library (Santhome Athenaeum) houses a collection of 98545volumes in print.

- Library floor area: 41,708.55 Sq. Ft.
- 80 research cabins/cubicles for research scholars and PG students
- 104 study carrels for individual reading
- Total seating capacity for 408 persons simultaneously

Automated library and online services

- The library is fully automated using Koha 20.11, a free and open-source integrated library management system (ILMS).
- The documents in library can be searched online remotely through the Online Public Access Catalogue (OPAC).
- Users can renew a document remotely through OPAC, without coming to the library physically

- Subscription to National Library and Information Services Infrastructure for Scholarly Content (N- LIST) of UGC- INFLIBNET which provides remote online access to over 6000 ejournals and 799500+ e-books.
- Faculty publications archived on institutional repository known as STArc.
- Online access to previous year question papers
- Article delivery on request
- Text similarity checking services for plagiarism is provided using iThenticate and Ouriginal.
- Library portal (livestom.in)

- The Library is WiFi-enabled and provided with computer

access to browse online contents

- **Entry and exit of library is aided with Automatic footfall counter which are accessible by RFID enabled ID cards**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://aqar2021.stthomas.ac.in/4-2-1-integrated-library-management-system/

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources — **A. Any 4 or more of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	[View File](#)
Upload any additional information	[View File](#)

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

6.68

File Description	Documents
Audited statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

936

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

St. Thomas College is committed to provide secure and sophisticated Information Technology Infrastructure in the campus in terms of hardware, software and internet facilities.

IT policy

Ensures proper access to and usage of IT resources and prevent their misuse

Maintains, Secures and ensures legal and appropriate use of IT infrastructure in the campus

Sets up standards and procedures for procurement, upgradation, maintenance of IT-infrastructure.

1. Hardware and Software

College has 4 Servers and 435 Computers for Students, 34 for office purpose and 47 Computers for Faculties.

St. Thomas Academic Management System (STAMS) is the College ERP.

Moodle is used as Learning Management System.

Licensed Software packages.

2. Network

Internet Connection with 70 MBPS Bandwidth of dedicated Leased Line

Global Naming & IP Addressing conventions are used

College has its own domain address 'stthomas'.

3. Surveillance and Security Devices

48 CCTV cameras are installed

4. Database

Data are protected with firewall security.

Daily backing up of data.

5. E-Waste

Electronic goods are put to optimum use

E-waste and hazardous waste management is done in a safe and secure manner.

6. Budget Allocation

The institutional strategy is to allocate 8% of total Annual

Expenditure (excluding salary) for updating IT infrastructure.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://aqar2021.stthomas.ac.in/4-3-1-it-policy/

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3573	**435**

File Description	Documents
Upload any additional information	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	**A. ?50 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://aqar2021.stthomas.ac.in/4-3-4-facilities-for-e-content-development/
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

183.04

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

St. Thomas College has well-defined Policy and Procedure for maintenance of infrastructure and facilities and its utilization.

General Infrastructure

- **Every department maintains stock register and an annual**

- stock verification is carried out.
- The college office maintains a maintenance report register.
- Logbooks are maintained.
- Security and safety equipment are maintained with support of experts.

Class Rooms, Seminar/conference Hall and Auditorium

- To utilize common amenities, bookings are done with the approval of the principal.
- The routine maintenance and cleaning of the campus.

IT Infrastructure

- The technical staff is in charge of Preventive and Corrective maintenances.
- A technical committee comprising 3 faculties is responsible for college LMS.
- E-Waste strategies are followed for obsolete IT equipment

Laboratories

- The laboratory assistants take care of the laboratories.
- Logbooks are maintained in laboratories
- Fire Extinguishers are installed.

Sports Infrastructure

- The proper utilization and maintenance of the sports Infrastructure is the responsibility of Physical Education Department.

Library

- Maintenance and augmentation of the library facilities are regularly done Pest management is executed as a Preventive Maintenance
- Smoke/Fire Detectors are annually checked.
- A dedicated housekeeping staff is availed

Water and Waste Management

- Waste management systems are in place in the campus including 2 waste treatment plans and biogas plant.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://aqar2021.stthomas.ac.in/4-4-2-maintenance-and-utilization-of-academic-support-facilities/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1268

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

90

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	A. All of the above

File Description	Documents
Link to Institutional website	https://stthomas.ac.in/capacity-development-and-skill-enhancement-activities/
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

2225

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

286

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

296

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

18

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

29

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	[View File](#)

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Students Union/Council is an elected body to promote and facilitate co-curricular and extra- curricular activities of the college.

Election of College Students Union is held democratically in conformity with the guidelines in accordance with the recommendations of Lyngdoh Committee and Calicut University.Parliamentary system of Election is followed. College Students Union comprise of Chairperson, Vice-Chairperson, General Secretary, Joint Secretary, Magazine Editor, Two University Union Councillors, Fine Arts Secretary and Sports Secretary. 30% of union members are female.

Activities of Students Union

The elected Union is mentored by Dean of Student Affairs and two staff advisors.

The College Union meets regularly.

The important events planned and organized by the College Union are:

College Fine Arts Festival-Mizhivu, Sports Fest, College Day

The College Union ensures student participation in observing important national/international days.

Every department has a Department Students Council which closely involves with all activities of the department such as organizing inter-collegiate fests and events

Student Representations in Academic & Administrative bodies/Committees of the institution is ensured.

Important Committees are

1. Internal Complaints Committee

2. Grievance Redressal Committee

3. Anti-Ragging Cell

4. Anti-Narcotic Cell

5. IQAC

6. Career Guidance and Placement Cell

7. Fine Arts Committee

8. Admission Committee

File Description	Documents
Upload any additional information	[View File](View%20File)
Paste link for additional information	https://stthomas.ac.in/college-union/

5.3.3 - Number of sports and cultural events / competitions organised by the institution

9

File Description	Documents
Report of the event	[View File](View%20File)
List of sports and cultural events / competitions organised per year	[View File](View%20File)
Upload any additional information	[View File](View%20File)

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Old Students Association (OSA), the Alumnae Association of St. Thomas College, is a legally registered alumni association. OSA aspires to build a global community of Alumnae by launching new chapters in different countries.

Alumni Contributions

Financial

The OSA has contributed more than 10 lakhs towards the welfare of students and alumni of the college.

OSA avails 31 merit scholarships to deserving meritorious students of the college.

Alumni of Mathematics Department sponsored a One Week Summer Training on Algebra and Analysis organized by the Department of Mathematics during 30th April 2022 and 7th May 2022.

Alumni of Physics Department contributed 10000USD for the promotion of inter disciplinary research.

OSA have volunteered to provide funds to organise research oriented workshops and seminars for students.

Non-Financial Contributions

Alumni has organized Webinars and Invited lectures for the benefit of the students of the college.

Alumni actively support placement training and placements of students of college.

OSA has honoured distinguished alumni of the college who have significantly contributed to the society.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://stthomas.ac.in/alumni/

5.4.2 - Alumni's financial contribution during the year	**A. ? 15 Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The college's mission statement emphasizes on how it may advance both individual and societal well-being and aid in the process of developing a country.

Vision: Transforming the Youth through Holistic Education towards an Enlightened Society

Nature of Governance

St. Thomas College's accepted governance model ensures that all parties are included in the management, administrative, academic, and structural governance decision-making processes.

1. Management Board

St. Thomas College Trust with its Trustees, the Advisory Committee, Manager and Principal

Constitute the Apex body in Policy.

2. Administrative Governance

Principal, Executive Manager, Vice Principals, Administrative Deans, Bursar, Heads of Departments and IQAC work in tandem to ensure smooth administration under the auspices of Governing Council.

Feedbacks from Students council, Faculty Council, Department Council and College Council are employed and addressed.

3. Academic governance

The Academic Council with the support of CoE, Academic Deans and BoS govern the academic functioning of the College.

4. Structural Governance (System and Office)

The college office shares administration through accounting

Style of Governance: College follows both Top to bottom approach and Bottom-up approach in governance.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://aqar2021.stthomas.ac.in/6-1-1-governance-leadership-in-tune-with-vision-and-mission/

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

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Major financial and developmental decisions are made by the Board
of Trustees and Advisory Committee, who also develop governance
and general policies.

The Governing Council develops the Academic and Administrative
Policies, appoints New Programs, and approves the Annual Budget.

The Academic Council has the authority to create the Curriculum
and Syllabi and to establish Admission rules.

Along with the HoDs, the College Council of elected staff members
has the authority to evaluate and report on cases of disciplinary
action submitted to it by the Principal.

The department heads have the authority to oversee the college's
regular operations while cooperating with the department's
professors.

To ensure greater representation of teachers in strategic choices
and to confirm PBAS for faculty promotion, the IQAC Coordinator is
permitted to do so.

Teaching Faculty: Participation of teachers in academic decision-
making is ensured by their representation on boards of studies,
research councils, pass boards, and examination committees.

Through the Students Union and the Students Council, students are
involved in college governance.
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File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://aqar2021.stthomas.ac.in/6-1-2-effective-leadership/

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Following the Institutional SWOC analysis, through the deliberations and consultations with all stakeholders, Strategic Plan 2017-2032 was evolved, encompasses five thrust areas or key pillars to realize the Vision of St. Thomas College. They are:

1. Institutional Growth: A school that was built in 1889 as St. Thomas College Boarding School, and that has since undergone a number of institutional expansions, including becoming a college for second graders, a college for first graders, a college for postgraduate students, an autonomous college, and a college with potential for excellence, is now aiming to become a university that awards degrees.

2. Academic System: By incorporating innovation and high standards, academic endeavours and curricula are envisioned as meeting both current and future national and societal demands.

3. Human Resource: In order to achieve success, ourcollege must improve and equip its human resource, which includes its faculty, staff, and students.

4. Research will be hastened to create research findings that are beneficial to society as a whole with the goal of aiding in the nation-building process.

5. Infrastructure: Improving and developing the necessary, good infrastructure to support academic and research environments that allow the dissemination of knowledge.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://aqar2021.stthomas.ac.in/6-2-1-effective-deployment-of-strategic-perspective-plan/
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The college has constitutedstatutory and non-statutory bodies that function in compliance with the vision, regulations, policies, and statutes stipulated by the government, UGC, affiliating university and the organisation. The Organization structure comprises of the board of trustees, Governing Body, Academic Council and Boards of Studies, College Council and Staff Council, The Manager, Principal, IQAC, Deans, Students Union, Council & Department Council, Bursar.

1. Rules for Appointments and Services: The College has clear standards and procedures in place for hiring and promoting employees. The service norms and regulations of the university/state government and UGC apply to the appointment of aided personnel. The college's HR policy is followed in the selection, recruiting, and advancement of the unaided staff. Excellent and efficient teaching-learning processes have been produced as a result of prompt hiring and promotion of qualified faculty.

2. Policies: The college's well-written rules on quality, human resources, research, student support and welfare measures, IT, infrastructure, and other issues, as well as a clearly stated code of conduct, are all available on the college website

File Description	Documents
Paste link to Organogram on the institution webpage	https://stthomas.ac.in/organogram/
Upload any additional information	View File
Paste link for additional Information	https://iqac.stthomas.ac.in/6-2-2-effective-functioning-of-institutional-bodies/

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Along with the proficient skill development, St. Thomas College focuses on financial safety, well-being and security of its staff.

1. Statutory Welfare Measures

Provident Fund

Group Insurance Scheme

State Life Insurance Scheme

Maternity Leave

Paternity Leave

National Pension Scheme

2. Financial Assistance

Festival Bonus

Salary Advancement Scheme.

Financial support for attending Conferences/Workshops.

Faculty Researchers supported with Sathome Research Grants.

Paid Vacation

3. Physical and Health Assistance

Free Medical Camps/Check-ups for all Staff

4. Awards and Acknowledgements

a. Staff members

Awards for new Ph.D. holders

Awards for outstanding Research Publications

Awards for Best Faculty Researcher and Best Research Supervisor

b. Staff-Family members

Endowments/Awards for children of Non-Teaching staff

5. Miscellaneous Welfare measures

Daycare Centre

ATM facility, Free Car Parking, Canteen facility, staff Recreation Room, staff Discussion Rooms

Annual Staff Picnic, Ladies staff Tour, Non-Teaching Staff Tour

B: Avenues for Career Development

1. Career Advancement

Free Capacity building trainings and orientation programs for staffs

Regular workshop on ICT tools for effective teaching-learning

Financial assistance to conduct FDP and Workshops for Research and enhancement of staff

Collaborative training

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://aqar2021.stthomas.ac.in/6-3-1-effective-welfare-measures-for-staff/

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

22

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

12

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	[View File](#)
Upload any additional information	[View File](#)

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

68

File Description	Documents
Summary of the IQAC report	[View File](#)
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	[View File](#)
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

St. Thomas College routinely performs internal and external audits for monies from the public and private sectors.

1. The management-appointed internal auditing team conducts internal audits once a year. For the self-finance accounts, concurrent auditing is also performed on a regular basis.

2. External Audit:

i) The Chartered Accountants undertake statutory audits on an annual basis.

(ii). Government audits conducted by the Directorate of Collegiate Education, Kerala's government, and the Accountant General's Office in Trivandrum

(a) The Account General (AG) periodically conducts external audits. The UGC, RUSA, CPE, Autonomy Grant, and DST-FIST awards are only a few of the grants that the DCE, Government of Kerala, verifies.

(b) The Directorate of Collegiate Education (DCE),government of Kerala, performs an annual external audit. They examine the Cash Book, staff relationships, SC/ST/OEC relationships, E-grants Account, Caution Deposit receipts, and fee receipts.

(c). External Financial Audits for UGC Grants: The college performs external financial audits for all UGC grants.

Audit Objections and Rectifications:

The audit objections are rectified by the accounts department and an Action Taken Report with explanation is submitted to the

Finance Committee and also sent to the auditor for final approval.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://aqar2021.stthomas.ac.in/6-4-1-conduct-of-financial-audits/

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

127.01

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Mobilization of Funds:

1. Earned income: Fee collected from students

2.Central Government Funds: UGC, RUSA and ICSSR, DST-FIST, DBT-STAR fund, Scholarships etc.

3.State Government Funds: 1. Grant-in-aid for salary, 2. KSCSTE and KSHEC, 3. State government fund for NSS, ASAP, WWS, SSP.

4. Non-Government Funds: 1. Endowment awards, 2. Management's Contributions, 3. PTA funds, 4. staff Contributions, 5.Rents from external bodies.

5. Raised Funds: i). Funds received as sponsorship

ii). consultancy services undertaken by the faculty,

iii).Other funds include the corpus funds and loans from banks received for infrastructure development.

Optimal Utilization of Funds: The College utilizes funds for: 1.New Infrastructure Development and Infrastructure Maintenance 2.Salary 3.Procurement and maintenance of Equipments 4.Conducting Seminars/ Workshops 5.Student Support (Scholarships, Fee Concessions and Freeships) 6.Conducting Extension Activities 7.Sports Promotion Activities 8.Library Expenses 9.Examination Expenses 10.Seed money for Research.

Conclusion: The College availed funds from Local MP, for Solar Power Infrastructure. Funds for the construction of new Library Block was mobilized through contributions from Philanthropists, Alumni, and PTA.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional Information	https://aqar2021.stthomas.ac.in/6-4-3-strategies-for-mobilization-of-funds/

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

ExAT is a web-based, online, digital documentation system that IQAC created as part of its documentation plans (Excellence and Assessment Tool). The collecting, processing, and retrieval of documents are streamlined and automated by the system.

The System: ExAT was connected with the college's current ERP, granting everyone their own login information. Decentralized documentation system is run with access by faculties, heads of departments, coordinators of cells and committees, DQAC members, SQAC, and the IQAC office.

IQAC has put into practise a number of strategies for the institution's staff to continue their professional development:

Newly hired faculty could take advantage of induction programmes on the heritage of the organisation, the code of conduct, business ethics, and pedagogy.

Every year, IQAC offersfaculty enrichment programmes on topics including higher education, research methodology, writing research papers, plagiarism, and other pertinent global trends.

Mentoring,code of conduct, professional ethics, teacher soft skills, teaching resources, and learning management systems like Moodle were the focus of professional development programmes.

Curriculum Enrichment Workshops: a number of educational initiatives aimed at educating teachers on outcome-based learning, redesigned curricula, autonomy, and question banks.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://aqar2021.stthomas.ac.in/6-5-1-iqac-contributions/

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

IQAC reviews its teaching learning process and academic operations periodically through:

- **Feedback on the Teaching Learning & Evaluation Process**

Feedback on Teachers: Through the College ERP, students provide feedback on their teachers. During general and class PTA meetings, parents' opinions on instructors and the educational process are gathered.

Feedback on Online Teaching: During the Covid time, the college utilised online teaching methods, and parents, students, and faculty members were asked for their opinions.

Exit surveys are taken from graduating students in order to improve the standard of instruction, learning, and evaluation procedures.

Feedback on Curriculum: In order to adapt the curriculum to meet the demands of local, national, regional, and international development, feedback on curriculum is gathered from a variety of stakeholders.

Semester evaluation results are examined with the participation of all stakeholders.

● Administrative and Academic Audit (AAA)

Internal Audit: IQAC collected the self-evaluative reports from those departments as well as the reports of the internal peer teams led by senior faculty members.

The external audit: Peers from different institutions assisted in conducting the external audit. Each department's executive summary was created by the audit team, and the principal received a report on the institution as a whole.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://aqar2021.stthomas.ac.in/6-5-2-periodic-review-of-teaching-learning-process-etc/

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	**A. Any 4 or all of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	https://stthomas.ac.in/annual-reports/
Upload e-copies of accreditations and certification	[View File](#)
Upload details of quality assurance initiatives of the institution	[View File](#)
Upload any additional information	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

St. Thomas College organizes various programs based on annual gender sensitization action plan to ultimately achieve Goal 5 (Gender Equity) of the United Nations Sustainable Development Goals (UNSDG). By upholding our core values "Integrity, Diversity and Compassion", we promote gender equity, gender sensitization and women empowerment.

I Curricular Inclusions

- 43 Courses addressing gender related issues.
- 56.48% of girl students and 43.79% of female faculty.
- Gender based dissertations and research projects.
- Women Faculty in Administrative positions.

II Co-Curricular Inclusions

- Gender Sensitization Programs.
- Women's Cell, Equal Opportunity Cell, Gender Champion Programme, Internal Complaints Committee, Anti-Ragging Cell and Grievance Redressal Cell.
- Awareness Sessions during Student Induction Programmes.
- Gender Equity Policy and Gender Audit Report.

III Facilities for Women on Campus

- 41 surveillance cameras.
- Female security personnel.
- Close monitoring at the entry gates.
- Compulsory ID cards for staff and students.
- Girls' Hostel with security personnel.
- Counselling Room.
- Sanitary pad vending machine, common rooms, ambulance on call and restrooms.
- Day Care Facility.

IV Other Initiatives

- Day observations. Women Entrepreneurship and Skill Development Programmes.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://stthomas.ac.in/wp-content/uploads/2022/06/All-policies-stc.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	**A. Any 4 or All of the above**

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

In accordance with the college's commitment for a sustainable environment, the college maintains a very stringent and ecofriendly waste management mechanism. All the stakeholders are directed to take the ethical responsibility in reducing individual waste generation.

Waste Management Policy is strictly followed in the campus from generation of waste to disposal of waste. The main steps in the waste management include:

- Generation of waste
- Segregation of waste
- Handling of waste
- Disposal of waste

Solid waste management

- Ban on Single-use Plastic.
- Flex displays are replaced by Cloth Banners and Digital Displays.
- Color-coded Waste Bins (Bio-waste, Glass, Paper and Metal Plastic waste)
- Bio-gas plant and Vermi-composting.

- Ban on Styrofoam glasses and plates.
- Proper collection, disposal and recycling of solid wastes.
- Cleaning Drives

Liquid waste management

- Two sewage treatment plants
- Scientifically designed liquid-waste disposal system
- Use of micro-pipettes and micro-scale techniques

E-waste management

- E-waste disposal through approved agency
- Refilling of laser toners instead of replacement
- Upgradation of monitors
- LCD/LED Usage of Rechargeable batteries

Hazardous Chemical Waste Management

- Green chemistry policy is followed
- Proper treatment of the produced hazardous affluent

No bio-medical/radioactive waste

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions/awards** 5. **Beyond the campus environmental promotional activities**	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

St. Thomas College has incorporated an inclusive environment into its institutional culture, by transcending differences and fostering harmony towards cultural, regional, linguistic, communal and socio-economic diversities. The institution is determined to shun sectarianism of all kinds and is committed to nurture spirit of oneness and inclusiveness by educating students from diverse

backgrounds in a spirit of universal brotherhood.

· Equal opportunity for all students in yearlong activities and academic/administrative positions instill a feeling of unity and togetherness.

· College provides access to education for all by strictly following the prevailing policies and rules of the government.

· A 6-day student induction programme for freshers helps to overcome regional, social and cultural differences among students.

· The institution's well-articulated Code of Conduct and Policies on the Divyangjan, Gender Equity, Grievance Redressal and Community Extension Activities are formal efforts to foster inclusiveness.

· The committees constituted in the campus like Grievance Redressal Cell, Anti Sexual Harassment Cell, Internal Compliance Committee, Minority Cell, SC/ST Cell, AntiRagging Cell, Discipline Committee and Student Welfare Committee ensure justice, equality and inclusiveness of all in the Campus.

The inclusive environment of the college is such that every student is moulded to promote and celebrate the pluralistic fabric of the nation.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

St. Thomas College believes in creating holistic citizens and organizes various programmes to sensitize students and employees to the constitutional obligations: values, rights, duties and responsibilities of the citizens.

· Annual conduct of Student Induction Program.

· Reflection on Preamble of Indian Constitution.

· Incorporation of the fundamental rights and duties in the curriculum.

· Value Education.

· Celebration of Independence Day, Republic Day and Constitution Day.

· Cleaning drive and Gender activities.

· Participation in Democratic Process.

· Engagement with the local community.

The effectiveness of the awareness programmes and sensitization on duties, values, obligations and responsible citizenship is evident from the committed engagement of the students and staff of St. Thomas College, in the community development and civic consciousness expressed in action.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates / organizes national and international commemorative days, events and festivals St. Thomas College (Autonomous), Thrissur, observes/celebrates National days of importance to mark and promote Nationhood and National integration; and International days of importance to educate students on issues of concern, to mobilize political will, to foster harmony, and to celebrate and reinforce achievements of humanity. Seminars, talks, awareness classes, pledge taking, competitions, cultural programmes and group discussions are the means to celebrate such important events and the sensitization generated thus, constitutes an integral part of education at St. Thomas College.

In addition, St. Thomas Fraternity observes religious and regional festivals like Onam and Christmas to foster the spirit of harmony and togetherness. It is heartening that the day observations at St. Thomas College are student-driven initiatives accomplished with great passion through creative and innovative dynamics of various clubs, cells, committees and departments.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice I: St. Thomas Digi-Campus

It is the Digitalized Governance framework that provides the foundational transparency and visibility to effectively manage the delivery of academic as well as administrative services to the stakeholders, primarily to the students.

OBJECTIVES

- To support and simplify governance of institution and
- To make administration of institution more transparent, accountable and enable effective interaction
- To guarantee timely and effective administration of services and information
- To reduce cost
- To improve overall employee performance, empower team members with a sense of ownership

Best Practice II: Santhome We-Care initiative

This initiative is aimed at sensitizing students to transform Society, to fight for Social Justice and to Restore Environment, and improve lives and communities.

OBJECTIVES

- To expose students to the real-life situations and train them to imbibe social values
- To develop humanitarian qualities and compassion towards environment and fellow beings
- To mould socially responsible citizens who work for the progress of the nation
- To launch need-based activities and projects to involve student participation in social issues
- To make students aware on organic farming techniques and organise cultivation programmes
- To conscientize people about various health issues and lifestyle diseases
- To Impart Social and Environmental Sensitivity in Students through need-based activities

File Description	Documents
Best practices in the Institutional website	https://stthomas.ac.in/best-practices/
Any other relevant information	https://aqar2021.stthomas.ac.in/7-2-1-best-practices/

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Title: St. Thomas Multifaceted Learning (STML)

The vision and mission of St. Thomas College, Thrissur, emanates from the farsightedness of the visionary founder. As the institution cherishes over 100 years of service, the institution has reaffirmed its vision of 'transforming the youth through holistic education towards an enlightened society'.

The vision is realized by 'St. Thomas Multifaceted Learning'. STML mainly includes Four dimensions:

1: Empirical Learning

The distinctiveness of St. Thomas College has been explicated through the empirical learning endeavours prevalent in the institution as Students learn by doing and engaging themselves in hand-on activities, leading to their overall development.

2: Service Learning

Students of St. Thomas College go through experiential education through community engagement. In the process, students link personal and social development with academic and cognitive development.

3: Eco-centric Learning

Eco-centric Learning at St. Thomas College has gone beyond classroom, and has evolved through exploration of nature and engaging with the soil.

4: Innovative Learning

Entrepreneurship Development Club, Innovation Cell, IEDC, Exhibitions and Start-ups in the college are platforms to ignite the innovative skills of students. Through innovation, students not only exhibit their creative ideas, but also learn to further their innovative skills.

File Description	Documents
Appropriate link in the institutional website	https://stthomas.ac.in/institutional-distinctiveness/
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

To conduct Academic and Administrative Audit. To conduct Energy-Green-Environment Audit by accredited agencies. To organize Student Induction Programme. To initiative activities for 5th Cycle NAAC Accreditation To equip teachers for creating MOOC Courses. To enhance Best Practices activities of the college and start a new best practice for students. To organize Faculty Development Programmes. To participate in NIRF India Ranking. To participate in ARIIA Ranking. To collect feedback from Stakeholders on Syllabus. To restructure syllabus and curriculum based on National Education Policy(NEP). To organize events on Code of Conduct for Students, Staff and Parents. To enhance e-Governance initiatives in the campus. To enhance research promotion and innovation promotion in the campus. To organize events to promote gender equity. To organize various co-curricular activities for holistic development of our students. To initiate programmes for Entrepreneurship and Skill Development for students.